

School Cleaning and Work Day

Aug. 19th, 2017

(Items can be done anytime. Please write your name next to job you are doing and cross item off list when completed)

OUTDOOR WORK

- Trim weeds by playground fence
- Weed playground
- Trim tree branches and shrubs by ball field fences and playground (see Mr. Thurow)
- Trim shrubs by Activity Center and lower classroom

INDOOR WORK

- Check student desks for repairs
- Inflate balls in sports equipment closet and Activity Center ballroom. (Be careful not to over-inflate!)

CLEANING

Lunchroom:

- Wash shelves above coat hangers
- Clean behind refrigerators
- Wash cupboards
- Clean Mrs. Augustin's moveable whiteboard

Upstairs Hall and Stairs:

- Clean school entry (cobwebs, sweep, and mop)
- Wash all baseboards and moldings in hallway and stairs
- Wash ventilation grates
- Wash shelves with coat hooks

Upstairs classroom:

- Wash all windows, inside and out, and window frames
- Wash all doors and door frames
- Wash all baseboards and moldings
- Wash outside of cabinets and countertops
- Vacuum along baseboards and moldings (cobwebs, etc.)

Workroom:

- Wash all windows, inside and out, and window frames
- Wash countertops (if possible) and outside of cabinets
- Vacuum along baseboards and moldings (cobwebs, etc)
- Wash all doors and door frames

Downstairs classroom

- Wash all windows, inside and out, and window frames
- Wash all doors and door frames
- Wash all desks
- Wash outside of cabinets and countertops
- Wash all baseboards and moldings
- Vacuum along baseboards and moldings

Activity Center:

- Wash all windows, inside and out
- Wash all doors and door frames
- Vacuum along baseboards and moldings (cobwebs, etc.)
- Wash outside of cabinets and countertops
- Clean out bugs from light fixtures in Activity Center.